

**Game Time International
Speaker & Workshop
Speaker Request Form**

Client Name: _____

Topic of Program: _____

Agenda and Time Outline: _____

Date & Time of Program: _____

Location: _____

Audience: _____

Budget or Expected Fee: _____

Please have checks made out to: **Game Time International**

Are you able to prepare an evaluation form for your session? Yes No

Are you able to duplicate handouts for your session? Yes No

Please check equipment available for your session:

- | | | |
|---|--|---|
| <input type="checkbox"/> Overhead Projector | <input type="checkbox"/> Slide Projector | <input type="checkbox"/> Stationary |
| <input type="checkbox"/> Computer Projection Unit | <input type="checkbox"/> Microphone | <input type="checkbox"/> Podium |
| <input type="checkbox"/> Flipcharts / Easel | <input type="checkbox"/> VCR & Monitor | <input type="checkbox"/> Wireless <input type="checkbox"/> Internet |

IMPORTANT INFORMATION:

Please note that if you are going to use a PowerPoint or other computer presentation, we will be using a memory stick (USB) to upload onto a laptop.

Special seating requirements or room arrangements: _____

**Return to:
Krissy Blandford
P.O Box 872
Nampa, Idaho 83687
Email: krissy@gametimeintl.com**

Travel Arrangements

Will you be able to cover overnight accommodations? Yes No

Special Needs: _____

Will you be able to cover travel expenses? Car Plane

If traveling by plane or train, please indicate arrival and departure times and dates:

Presentation Date: _____ Time: _____ Nearest Airport: _____

Airline and Flight Number: _____

Departure Date: _____ Time: _____ Airport: _____

Airline and Flight Number _____

Are you able to pick up speaker and return to the airport/station? Yes No

Please explain any concerns with travel arrangements: _____

Estimated cost of flight/train: _____ -or-

Approximate number of miles (if driving): _____

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P.O Box 872
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Email: krissy@gametimeintl.com
Direct Line: (208) 921-1809